**CURRICULUM COMMITTEE [DRAFT]**

Minutes

November 18, 2016

Present: Dustin Bare, Dave Bradley, Lars Campbell, Elizabeth Carney, Carol Dodson, Megan Feagles, Jackie Flowers, Sue Goff, Barry Kop, Donna Larson, Terry Mackey (Chair), Lupe Martinez, Mike Mattson, Lilly Mayer, Jeff McAlpine, Tracy Nelson, Gwenda Richards Oshiro, Cynthia Risan, Laurette Scott, April Smith, Dru Urbassik (Recorder), Bill Waters, MaryJean Williams, Kellie O’Grady, Tatyana Revchenko , Nick Hamel

Not Present: Matthew Altman, Bev Forney, Carrie Kyser, Tara Sprehe, Shelly Tracy, Ryan West

Guests: Katelynn Karch, Eric Lee

1. **Welcome & Introductions**—Terry Mackey
2. **Minutes**

The November 4th meeting minutes were approved.

**Motion to approve, approved.**

1. **Consent Agenda**

Item #1: Course Number Changes

Item #2: Course Credit/Hours Change

Item #3: Course Title Change

Item #4: Outlines Reviewed for Approval

**Action: Committee voted to approve consent agenda.**

**Motion to approve, approved.**

1. **Informational items**

**Review Committee Updates**

*Terry Mackey*

* + How are things going?
    - The review team setup seems to be working
    - The teams are engaged
    - Terry will assist MaryJean, Gwenda, Ryan West, and April with a training session on how to review outlines

**Program Information Updates- AAS, Human Services Generalist PLOs**

*Donna Larson*

* + Departments are reviewing and updating their program learning outcomes
  + Deleting the first existing outcome and adding two new outcomes
  + How will these be measured?
    - * The department and advisory committee have discussed this
  + Suggestion to change “recognize” to “identify”
  + Is this the same wording as the AAOT outcomes?
    - * No this is specific to human services
  + No other input from the Committee

**Course Inactivation- HOR-144 Basic Pruning**

* Course being deactivated due to low student enrollment
* No further feedback from the Committee

1. **Old Business**

***Alternate Chair***

*Terry Mackey*

* Need someone to replace Brenda Marks
* The Alternate Chair fills in for the Chair of the Committee when they are not able to be at the meeting
* Jackie Flowers volunteered
* Seconded by Lars, Committee approved

1. **New Business**

***Courses to be Inactivated***

*Dru Urbassik*

* + The Curriculum Office will send a tracking spreadsheet out to departments as well as posting to the Curriculum Committee website once 2017-18 courses are added
  + Create 2017-18 list as well
  + Add file to additional documents
  + Also need to know when the GenEd certifications are going to expire

***Courses to be inactivated***

*Eric Lee*

* + ENGR-231 to be reactivated
    - PSU requires this course for the transfer degree
      * Transfers as an engineering course
      * Not a GedEd course
    - Only ran in Winter, Winter 2018 will be the first term offered
    - **Move to approve, Committee approved**

*-Meeting Adjourned-*

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| **Next Meeting for 2015-16: December 02, 2016 CC127 8-9:30am** |

Mary Jane Williams- Part-time faculty (add)

Add Kara to the December 3rd meeting for CWE SLOs